

**NSAWAM ADOAGYIRI MUNICIPAL ASSEMBLY
2022 ANNUAL ACTION PLAN**

DEVELOPMENT DIMENSION: ECONOMIC DEVELOPMENT																
ADOPTED MDA GOAL(S): BUILD A PROSPEROUS SOCIETY																
Programme (PBB)	Sub-programme (PBB)	Broad Activities	Location	Timeframe				Cost			Programme Status		Implementing Institution/Department		SDGs	
				Q 1	Q 2	Q 3	Q 4	GoG	IGF	Others	New	Ongoing	Lead	Collaborating		
Economic Development	Trade, Tourism and Industrial Development	1.Facilitate and monitor the implementation of the 'One-District-One-Factory'	Municipal wide	*	*	*	*		3,000.00				*	GEA	NAMA	G9 T1 G9 T2
Economic Development	Trade, Tourism and Industrial Development	2.Organize 4 LED Subcommittee meetings	NAMA	*	*	*	*		12,800.00				*	GEA	NAMA Agric Dept.	G1 T4 G5
Economic Development	Trade, Tourism and Industrial Development	3.Organize 2No. training programmes in soap making, batik tie n die, bee keeping, mushroom/ Cassava cultivation etc.	Municipal wide		*			3,000.00	2,000.00			*		GEA	NAMA	G8 T5 G8 T6
Economic Development	Trade, Tourism and Industrial Development	4. Sensitize 10 communities on co-operatives and group formation and organize training on	Municipal wide	*	*	*	*		3,800.00				*	Co-operatives.	Agric Dept. GEA	G16 T7 G4 T7

		co-operatives for 5 societies														
Economic Development	Trade, Tourism and Industrial Development	5. Organize/training in 5 women groups on income generating activities	Municipal wide		*				2,000.00			*		Co-operatives.	SD GEA.	G1 T4 G5 T1 G10 T3 G4 T3
PROMOTE SUSTAINABLE AGRICULTURE																
Economic Development	Agricultural Services and Management	6. Data collection and analysis on major commodities	Municipal wide	*	*	*	*	5,000.00	5,000.00	5,000.00		*		Agric Dept.	NAMA	G2 T4&C
Economic Development	Agricultural Services and Management	7. Disseminate climate change mitigation technologies	Municipal wide		*	*		12,500.00	7,500.00	5,000.00		*		Agric Dept.	NAMA	G2 T3, 4, &5
Economic Development	Agricultural Services and Management	8. Facilitate and monitor Government Flagship Programmes (PFJs, PERD, RFJs)	Municipal wide	*	*	*	*	11,250.00				*		Agric Dept.	NAMA	G2 T3
Economic Development	Agricultural Services and Management	9. Organize Farmers' Day Celebration	Municipal wide				*	40,000.00	10,000.00					Agric Dept.	NAMA	G2 T3
Economic Development	Agricultural Services and Management	10. Conduct RELC stakeholders' consultation	Municipal wide	*				5,000	5,000			*		Agric Dept.	NAMA	G2 T3

	Management														
Economic Development	Agricultural Services and Management	11. Conduct surveillance for scheduled diseases and education within the municipality	Municipal wide	*						3,729.00		*	Agric Dept.	NAMA	G2 T2a
DEVELOPMENT DIMENSION: SOCIAL DEVELOPMENT															
ADOPTED MDA GOAL(S): CREATE OPPORTUNITIES FOR ALL															
EDUCATION															
Social Services Delivery	Education, Youth & Sports and Library Services	12. Organize Independence Day Celebration	Nsawam	*				20,000.00	30,000.00		*		GES	NAMA	G4
Social Services Delivery	Education, Youth & Sports and Library Services	13. Support My First Day at School	Municipal wide			*		2,000.00	1,000.00		*		GES	NAMA	G4
Social Services Delivery	Education, Youth & Sports and Library Services	14. Acquire 1,000 Mono Desks, teacher's tables/Chairs and furniture for KG and Reformer's school	Municipal wide	*	*	*	*	140,000.00	100,000.00	100,000.00	*		GES	NAMA	G4
Social Services Delivery	Education, Youth & Sports and Library Services	15. Support to Organize STMIE Clinic for 70 students	Koforidua			*		12,500.00	12,500.00		*		GES	NAMA	G 4&5

	Library Services															
Social Services Delivery	Education, Youth & Sports and Library Services	16. Conduct regular school inspection and disseminate reports on timely bases	Municipal wide	*	*	*	*		3,000.00			*		GES	NAMA	G4
Social Services Delivery	Education, Youth & Sports and Library Services	17. Organize Stakeholder Forum on Education and MEOC meetings	Nsawam	*	*	*	*		11,200.00			*		GES	NAMA	G4
Social Services Delivery	Education, Youth & Sports and Library Services	18. Support to implement School Feeding programme and extend to prison reformers school.	Municipal wide	*	*	*	*	472,500.00				*		GES	NAMA	
Social Services Delivery	Education, Youth & Sports and Library Services	19. Organize Best Schools and Best Teacher's Awards for 40 Teachers	Nsawam				*	21,500.00	21,500.00	500.00		*		GES	NAMA	G17
Social Services Delivery	Education, Youth & Sports and Library Services	20. Complete 2No. 6-unit classroom blocks	Prisons L/A, Kwakyekrom	*	*	*	*	443,998.45	58027.75				*	GES	NAMA	G4 T1
Social Services Delivery	Education, Youth & Sports and	21. Rehabilitate 2No. school buildings	Municipal Wide	*	*	*	*	50,000.00	70,000.00			*		GES	NAMA	G4

	Library Services														
Social Services Delivery	Education, Youth & Sports and Library Services	22. Construction of 1No. 3unit Classroom Block with office storeroom, staff common room, 4-seater W/C toilet, girls' Changing Room, urinal and fully furnished with 60 no dual desks, 15 no teachers' chairs, 4 no teachers' table and U-shaped conference table.	Adoagyiri Methodist JHS	*	*	*	*			552,913		*	GES	NAMA	G4
Social Services Delivery	Education, Youth & Sports and Library Services	23. Organize orientation for newly appointed Heads and newly trained Teachers and provide TLMS	Nsawam			*		2,000.00			*		GES	NAMA	G4
Social Services Delivery	Education, Youth & Sports and Library Services	24. Provide Scholarships and Bursary to 100 needy students	Municipal wide		*	*	*	78,295.00			*		GES	MP NAMA Scholarship Secretariat	G4 Tb

SPORTS AND RECREATION															
Social Services Delivery	Education, Youth & Sports and Library Services	25. Organize Annual Inter-Schools, Inter-Districts Sporting Competitions and culture	Municipal wide	*	*	*	*	2,000.00	2,000.00		*		GES	NAMA	G 3, 4 & 5
Social Services Delivery	Education, Youth & Sports and Library Services	26. Provide standard football fields and other standard sporting facilities in 2 basic schools	Municipal wide	*	*	*	*		16,125.20		*		GES	NYC NAMA	G 3, 4 & 5
HEALTH															
Social Services Delivery	Public Health Services and Management	27. Complete 3No. CHPS compounds	Otukwadjo, Cannery Quarters, Bowkrom	*	*	*	*	744,505.00			*		GHS	NAMA	G3
Social Services Delivery	Public Health Services and Management	28. Health education on the prevention, detection and management of diseases of epidemic potential and those targeted for elimination (HIV/AIDS, TB,	Municipal wide	*	*	*	*		5,000.00		*		GHS	NAMA	G3

		Malaria and COVID-19)													
Social Services Delivery	Public Health Services and Management	29. Health education on the prevention, control and management of non-communicable diseases	Municipal wide	*	*	*	*	3,744.74			*		GHS	NAMA	G3
Social Services Delivery	Public Health Services and Management	30. Support yearly immunization programmes in the municipality (SIAs)	Municipal wide			*	*	3,744.74			*		GHS	NAMA	G3
Social Services Delivery	Public Health Services and Management	31. Organize medical screening for food and drink vendors	Municipal wide	*		*		5,000.00	2,000.00		*		EHU	NAMA GHS	G11
HOUSING, WATER AND SANITATION															
Social Services Delivery	Environmental Health and Sanitation Services	32. Provide 5No. communal refuse/ skip containers	Municipal wide	*	*	*	*	40,000.00		40,000.00	*		EHU	NAMA	G6 T2
Social Services Delivery	Environmental Health and Sanitation Services	33. Fence Adoagyiri Cemetery, acquire land for cemetery and interment of unknown dead bodies	Adoagyiri, Municipal wide	*	*	*	*		50,000.00		*		EHU	NAMA	G6 T1

Social Services ***Delivery	Environmental Health and Sanitation Services	34. Procure sanitation tools and equipment	Municipal wide	*	*	*	*	5,000.00			*		EHU	NAMA	G6 T1
Social Services Delivery	Environmental Health and Sanitation Services	35. Establish, train and monitor activities and facilities of Water and Sanitation Management Teams in 51 communities	Municipal wide	*	*	*	*	40,000.00			*		EHU	NAMA	G6 T1
Social Services Delivery	Environmental Health and Sanitation Services	36. Provide fumigation and sanitation improvement package including National Sanitation Day	Municipal wide	*	*	*	*	211,130.21			*		EHU	NAMA	G6 T1
Social Services Delivery	Environmental Health and Sanitation Services	37. Manage final disposal sites Level disposal sites Fumigate refuse dumps/ public latrines Desilt choked drains Evacuate solid and liquid waste	Municipal wide	*	*	*	*	229,202.00		200,000.00		*	EHU	ZLGL, NADMO, NAMA	G6 T1

Social Services Delivery	Environmental Health and Sanitation Services	38. Organize environmental health education programmes and awareness to construct household latrines/CLTS	Municipal wide	*	*	*	*	5,000.00	2,000.00		*		EHU	NAMA	G6 T1
Social Services Delivery	Public Works, Rural Housing and Water Management	39. Construct 5No. boreholes and rehabilitate existing boreholes	Municipal wide	*	*	*	*	109,000.00			*		CWSA	NAMA	G6 T1&3
YOUTH DEVELOPMENT															
Youth Development	Employment and Decent Work	40. Engage 500 youth in both old and new modules of the Youth Employment Agency Programme	Municipal wide	*	*	*	*	2,000.00	2,000.00		*		YEA	NAMA	G8 T5 G8 T6
VULNERABLE AND EXCLUDED/ DISABILITY															
Social Services Delivery	Social Welfare and Community Development	41. Disburse LEAP fund, create LEAP awareness and train LEAP implementation Committee Members	Municipal wide	*	*	*	*	2,660.00			*		SD	NAMA, Opinion Leaders	G1 T4

Social Services Delivery	Social Welfare and Community Development	42. Identify, register and organize capacity building on entrepreneurship skills for PWDs and disburse fund for PWDs	Municipal wide	*	*	*	*	3,870.00			*		SD	Disability Fund Management Committee	G1 T4 G8 T5 G16 T6
Social Service Delivery	Social Welfare and Community Development	43. Register PWDs on NHIS, Counsel inmates and register NHIS for inmates	Municipal wide	*	*	*	*	5,780.00	550.00		*		SD	NAMA NHIS	
Social Services Delivery	Social Welfare and Community Development	44. Organize workshop for proprietors, monitor and supervise day care centers and orphanage homes/Shelters	Municipal wide	*	*	*	*	1,060.00	1,000.00		*		SD	GES GHS MEOC	G8 T7 G16 T2 G16 T6
Social Services Delivery	Social Welfare and Community Development	45. Settle cases on child issues and family welfare	Municipal wide	*	*	*	*	780.00	880.00		*		SD	DOVVS U, GHS	G5 T3 G8 T7 G16 T2
Social Services Delivery	Social Welfare and Community Development	46. Organize sensitization programmes on child rights and	Municipal wide	*	*	*	*	780.00	550.00		*		SD	GES GHS DOVVS U	G5 T3 G16 T2 G16 T3

		protection issues													
Social Services Delivery	Environmental Health and Sanitation Services	47. Sensitize Food Vendors and Caterers of School Feeding Programme on Nutrition and Hygiene.	Municipal wide	*	*	*	*	500.00	430.00		*		SD	EHU, GES, Central Admin	G6 T1
Social Services Delivery	Environmental Health and Sanitation Services	48. Sensitization on gender issues, domestic violence, child trafficking, child labour.	Municipal wide	*	*	*	*	780.00	472.00				SD	EHU, GES, Central Admin	G6 T1
Social Services Delivery	Social Welfare and Community Development	49. Mobilize women's groups and youth for entrepreneurship and leadership skills	Municipal wide	*	*	*	*	780.00	550.00		*		SD	GEA NGOs	G4 T4 G8 T3
Social Services Delivery	Social Welfare and Community Development	50. Organize home visits to educate women on home management, child care and development	Municipal wide	*	*	*	*	780.00	880.00		*		SD	GHS, GES NGOs	G3 T8 G4 T5

DEVELOPMENT DIMENSION: ENVIRONMENT, INFRASTRUCTURE AND HUMAN SETTLEMENT

ADOPTED MDA GOAL(S): SAFEGUARD THE NATURAL ENVIRONMENT AND ENSURE A RESILIENT BUILT ENVIRONMENT

TRANSPORT INFRASTRUCTURE

Infrastructure Development and Management	Urban Road and Transport Services	51. Reshape selected roads (15km)	Municipal wide Prisons Mkt Road	*	*	*	*	200,000.00	97,000.00		*		Urban Roads	MWD	G3 T6, G11 T2
Infrastructure Development and Management	Urban Road and Transport Services	52. Graveling and spot improvement of selected roads (2.2km)	Municipal wide	*	*	*	*	129,000.00	50,000.00		*		Urban Roads	MWD	G3 T6, G11 T2
Infrastructure Development and Management	Urban Road and Transport Services	53. Construct/rehabilitate/repair culverts, drains and footbridges	Asikafo Amantem, Mmofra mfadwene Kudjo	*	*	*	*	250,000.00		190,000.00	*		Urban Roads	MWD	G3 T6, G11 T2
Infrastructure Development and Management	Urban Road and Transport Services	54. Construct 10 No. Speed ramps and road markings/sign at Selected Locations	Municipal wide	*	*	*	*	200,000.00			*		Urban Roads	MWD	G3 T6, G11 T2
Infrastructure Development and Management	Urban Road and Transport Services	55. Cut grass and desilt streams at selected locations	Municipal wide	*	*	*	*	98,000.00			*		Urban Roads	MWD	G3 T6, G11 T2
Infrastructure Development	Urban Road and	56. Pothole patching on	Municipal wide	*	*	*	*	150,000.00			*		Urban Roads	MWD	G3 T6, G11 T2

t and Management	Transport Services	selected roads (1000m2)													
Infrastructure Development and Management	Urban Road and Transport Services	57. Construct 1 No. 4 cells 1200mm diameter pipe culvert	Kujo	*	*	*	*	58,998.66			*		MA	DUR	G3 T6, G11 T2
Infrastructure Development and Management	Urban Road and Transport Services	58. Construct 1 No. 1200mm pipe culvert at Efutu	Efutu	*	*	*	*	50,000.00			*		MA	DUR	G3 T6, G11 T2
PUBLIC WORKS INFRASTRUCTURE															
Infrastructure Development and Management	Public Works, Rural Housing and Water Management	59. Construct 1No. Institutional Toilet/Construct Septic tank for prisons inmates/officer	Fotobi , Prisons	*	*	*	*	400,000.00	76,500.00		*		MWD/MP	NAMA	G6 T2
Infrastructure Development and Management	Public Works, Rural Housing and Water Management	60. Extend electricity to selected communities	Municipal wide	*	*	*	*	40,000.00			*		ECG	MWD	G7 T1, G7 Tb
Infrastructure Development and Management	Public Works, Rural Housing and Water Management	61. Fence MCE and MCD's Bungalows	Nsawam	*	*	*	*	300,000.00			*		MWD	NAMA	G16 T6

Management																
Infrastructure Development and Management	Public Works, Rural Housing and Water Management	62. Complete/construct and furnish 2No. Police Stations	Adoagyiri, Dobro	*	*	*	*	500,000.00		500,000.00		*	MWD	NAMA	G16	
Infrastructure Development and Management	Public Works, Rural Housing and Water Management	63. Construct car park, fence and landscape for Assembly block	Nsawam	*	*	*	*	200,000.00	497,000.00		*		MWD	NAMA	G16 T6	
Infrastructure Development and Management	Public Works, Rural Housing and Water Management	64. Expansion of Nsawam Lorry Park (100m×2m)	Nsawam	*	*	*	*			271,200.00		*	MWD	NAMA	G16 T6	
Infrastructure Development and Management	Public Works, Rural Housing and Water Management	65. Maintain/Renovate office buildings, driveways, grounds, bungalows, office machines and market structures	NAMA	*	*	*	*	20,000.00	70,000.00		*		MWD	NAMA	G16 T6	
Infrastructure Development and Management	Public Works, Rural Housing and Water Management	66. Construct a satellite market at Dobro	Dobro	*	*	*	*	70,000.00	50,000.00		*		MWD	NAMA	G16 T6	

Management																
PHYSICAL PLANNING																
Infrastructure Development and Management	Physical and Spatial Planning	67. Organize Planning education in six (6) communities	Municipal wide		*	*		2,000.00				*		PPD	ISD, MWD	G11 T3
Infrastructure Development and Management	Physical and Spatial Planning	68. Organize 7No. Spatial Planning Committee Meetings	NAMA	*	*	*	*	11,000.00	30,000.00			*		PPD	NAMA	G11 T3
Infrastructure Development and Management	Physical and Spatial Planning	69. Register Assembly lands and establish land-banks	Municipal wide	*	*	*	*	265,000.00	250,000.00			*		PPD	Lands Commission, Traditional Authorities	G11 T3
Infrastructure Development and Management	Physical and Spatial Planning	70. Street Naming and Property Addressing	Municipal wide	*	*	*	*	80,000.00				*		PPD	MWD, Ghana Post, ISD, NABCO	G11 T3

Infrastructure Development and Management	Physical and Spatial Planning	71. Prepare two local plans	Municipal wide		*	*	*	8,000.00			*		PPD	NAMA	G11 T3
Infrastructure Development and Management	Physical and Spatial Planning	72. Valuation of properties	Municipal wide	*	*	*	*	50,000.00			*		PPD	NAMA	G11 T3
LAND AND WATER RESOURCE MANAGEMENT															
Infrastructure Development and Management	Physical and Spatial Planning	73. Organize quarterly public education on tree planting and plant trees for climate change mitigation	Municipal wide	*	*	*	*		7,000.00		*		Parks and Gardens	NADMO	G15 T2
Infrastructure Development and Management	Physical and Spatial Planning	74. Celebrate Horticultural Week for climate change and good nursery practices	Municipal wide			*			10,000.00		*		Parks and Gardens	NADMO	G13 T3
Infrastructure Development and Management	Physical and Spatial Planning	75. Provide tools and equipment for the park	Municipal wide	*	*	*		3,000.00	3,000.00		*		Parks and Gardens	NAMA	G15 T2

Management																
DISASTER MANAGEMENT																
Environmental Management	Disaster Prevention and Management	76. Organize quarterly Disaster Management Committee Meetings	NAMA	*	*	*	*		8,000.00		*		NADMO	NAMA	G 13 T1&3, G11 Tb	
Environmental Management	Disaster Prevention and Management	77. Celebrate International Day for Disaster Reduction (IDDR)	Municipal Wide				*		5,000.00		*		NADMO	NAMA	G 13 T1&3, G11 Tb	
Environmental Management	Disaster Prevention and Management	78. Organize Climate Change Programmes	Municipal Wide	*	*	*	*	10,000.00	5,000.00		*		NADMO	NAMA	G 13 T1&3, G11 Tb	
Environmental Management	Disaster Prevention and Management	79. Sensitize the public on disaster prevention and road safety	Municipal Wide	*	*	*	*	2,000.00	5,000.00		*		NADMO	GNFS Ghana Police Service NAMA	G 13 T1&3, G11 Tb	
Environmental Management	Disaster Prevention and Management	80. Revive and train Disaster Volunteer Groups (DVGS)	Municipal Wide		*	*			2,500.00		*		NADMO	Regional NADMO	G 13 T1&3, G11 Tb	
Environmental	Disaster Prevention	81. Dredge Streams to prevent flooding	Obonyoma, Mateta	*	*			50,000.00			*		NADMO	MWD URD	G 13 T1&3, G11 Tb	

Management and Management																
DEVELOPMENT DIMENSION: GOVERNANCE, CORRUPTION AND PUBLIC ACCOUNTABILITY ADOPTED MDA GOAL(S): MAINTAIN A STABLE, UNITED AND SAFE COUNTRY																
Management and Administration	Human Resource	82. Build Capacity of Staff, Assembly Members and Zonal Council Members	NAMA	*	*	*	*	10,000.00	8,419.00	45,859.00	*		HR	Consultant	G16 T7	
Management and Administration	Human Resource	83. Recruit candidates for identified vacancies	NAMA	*	*	*	*		10,000.00		*		HR		G16 T6	
Management and Administration	Human Resource	84. Extension of court complex	Nsawam	*	*	*	*			500,000.00		*	NAMA	Judicial Service	G16 T3	
Management and Administration	Planning, Budgeting, Monitoring and Evaluation	85. Collect/update data on property rates, Business Operating Permits, Signage and Temporal structures	Municipal wide	*	*	*	*	4,000.00	59,413.00		*		Statistics department	IGF Working committee / NAMA	G17 T1	
Management and Administration	Human Resource	86. Train NAMA staff on basic IT practices and Data Capturing Software	NAMA	*			*		2,000.00		*		MIS	HR	G16 T6	

Management and Administration	General Administration	87. Install Access Points at various locations and acquire a stable ISP	NAMA		*				5,000.00		*		MIS		G16 T6
Management and Administration	General Administration	88. Install ICT facilities/ implement E-record and E-revenue mobilization software and a Biometric System	NAMA	*				10,000.00	35,000.00		*		MIS/ Finance Dept.	HR, Records , IGF Working Committee	G16 T6
Management and Administration	General Administration	89. Support to Ambulance Service	Municipal wide	*	*	*	*	10,000.00	15,000.00	10,000.00	*		NAS, GHS	GNFS, NADMO , GPS, and NAMA	G16 T6
Management and Administration	Planning Budgeting, Monitoring and Evaluation	90. Organize quarterly MPCU meetings and Prepare MTDP/AAP & M&E	NAMA	*	*	*	*		35,000.00		*		MPCU	NAMA	G16 T6
Management and Administration	Planning Budgeting, Monitoring and Evaluation	91. Organize quarterly Budget Committee meetings and Prepare Composite Budget	NAMA	*	*	*	*	10,000.00	27,000.00		*		Budget Unit	NAMA	G16 T6

Management and Administration	Planning Budgeting, Monitoring and Evaluation	92. Organize Town Hall meetings and citizen satisfaction survey	NAMA	*	*	*	*	20,000.00	20,000.00		*		NAMA	CSOs/NGOs	G16 T 6 & 7
Management and Administration	Planning Budgeting, Monitoring and Evaluation	93. Gazette Fee Fixing Resolution and Bye-laws	NAMA	*	*	*	*		20,000.00		*		NAMA		G16 T6
Management and Administration	Planning Budgeting, Monitoring and Evaluation	94. Undertake regular supervision, site meetings and Monitoring & Evaluation of development projects and programmes	Municipal wide	*	*	*	*	30,000.00	25,000.00	20,000.00		*	MPCU	NAMA, MLGRD, ODACF	G16 T6
Management and Administration	General Administration	95. Provide support for security surveillance operations	Municipal wide	*	*	*	*		20,000.00			*	NAMA	Ghana Police Service	G16 T 1, 2, 3, 4, 5 & 6
Management and Administration	General Administration	96. Provide support for the implementation of NABCO/YEA programme	Municipal wide	*	*	*	*		10,000.00			*	NAMA	NABCO Dept.	G16 T6
Management and Administration	General Administration	97. Provide support to Traditional Authorities/Religious Groups	Municipal wide	*	*	*	*	10,000.00	50,000.00		*		NAMA	TA/Religious Groups	G16 T 6 & 7

Management and Administration	General Administration	98. Provide support to Community Initiated Projects	Municipal wide	*	*	*	*	40,000.00	20,000.00	20,000.00	*		NAMA	All Depts.	G16 T6
Management and Administration	General Administration	99. Support to RCC	NAMA	*	*	*	*		11,355.00		*		NAMA		G16 T6
Management and Administration	General Administration	100. Implement NACAP	NAMA	*	*	*	*		10,000		*		NAMA	CHRAJ NCCE ISD	
Management and Administration	General Administration	101. Implement Operation and Maintenance Plan		*	*	*	*		677,500		*		MWD	Central Admin	G16 T6
Management and Administration	General Administration	102. Acquire office computers/ furniture/ electricity plant	NAMA	*	*	*	*	90,000.00	70,000.00	50,000.00	*		NAMA		G16 T6
Management and Administration	General Administration	103. Acquire motor bikes for registry	NAMA	*					6000.00		*		Central Admin		
Management and Administration	General Administration	104. Operation & maintenance	NAMA	*	*	*	*	30,000.00	70,000.00		*		NAMA		

Administrati on		e of official vehicles													
Managem t and Administrati on	General Administratio n	105.Public education/ sensitization	Municipal wide	*	*	*	*		20,000 .00		*		NAMA		G16 T6
Managem t and Administrati on	General Administratio n	106.Organize General Assembly/ Sub- committee meetings	NAMA	*	*	*	*		50,000 .00		*		NAMA		G16 T 6 & 7
Managem t and Administrati on	General Administratio n	107.Support Zonal Councils	Nsawam/ Adoagyiri	*	*	*	*	48,295. 00	10,000 .00		*		NAMA		G16 T6
Managem t and Administrati on	General Administratio n	108.Support NALAG activities	NAMA	*	*	*	*	6,236.0 0	5,000. 00		*		NAMA		G16 T6
Managem t and Administrati on	General Administratio n	109.Matching fund for Donor support projects	Municipal wide	*	*	*	*	40,000. 00			*		NAMA		G16 T6
Managem t and Administrati on	General Administratio n	110.Acquire stationery/ value books/ office supplies	NAMA	*	*	*	*		15,000 .00		*		Finance Dept.	NAMA	G16 T6
Managem t and	Finance	111.Implement Revenue	NAMA	*	*	*	*	10,000. 00	10,000 .00		*		Finance Dept.	NAMA	G16 T6, G7 T1

Administrati on		Improvemen t Action Plan (RIAP)													
Managemen t and Administrati on	Finance	112.Acquire 1No. pick-up truck	NAMA						159,83 1.00				Finance Dept.	NAMA	G16 T6
Managemen t and Administrati on	Finance	113.Pay Local Consultants fees and commission	NAMA	*	*	*	*		50,000 .00		*		Finance Dept.	NAMA	G16 T6
Managemen t and Administrati on	Finance	114.Organize 4No. Audit Committee meetings	NAMA	*	*	*	*		20,000 .00		*		Audit Unit	NAMA	G16 T6
Managemen t and Administrati on	Planning, Budgeting, Monitoring and Evaluation	115.Conduct studies, research and training to enhance M&E activities	NAMA	*	*	*	*	20,000. 00			*		NAMA	MPCU	G16 T6
Managemen t and Administrati on	Planning, Budgeting, Monitoring and Evaluation	116.Organize technical assistance support/ disseminatio n workshops on PM&E and Social Audit	NAMA	*	*	*	*	4,000.0 0	12,000 .00		*		MPCU	NAMA	G16 T6